

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 1st October, 2014 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 18th day of September 2014

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion.

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 7 - 16)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 30 July 2014.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions (Pages 17 - 18)

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Members' questions

To receive any Members' questions.

7. Executive Report - 5 August 2014 (Pages 19 - 34)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) Little Hadham Conservation Area Appraisal and Management Plan

Minute 159 refers.

(B) High Wych Conservation Area Appraisal and Management Plan

Minute 160 refers.

(C) East Herts Gypsies and Travellers and Travelling Showpeople Accommodation Needs Assessment April 2014

Minute 161 refers.

(D) District Plan Update Report

Minute 162 refers.

(E) Delivery Study Update Report

Minute 163 refers.

(F) Greater Essex Demographic Forecasts 2012 – 2037 Phase 5 Main Report – April 2014

Minute 164 refers.

(G) East Herts Employment Land Review Update 2013

Minute 165 refers.

- (H) Buntingford Employment Study 2014

Minute 166 refers.

- (I) Strategic Land Availability Assessment (SLAA) Round 3 Update Report

Minute 167 refers.

- (J) Neighbourhood Planning Update Report

Minute 168 refers.

8. Executive Report - 2 September 2014 (Pages 35 - 42)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

- (A) Corporate Strategic Plan 2015/16 - 2018/19

Minute 211 refers.

- (B) Financial Strategy 2015/16 - 2018/19 and Medium Term Financial Plan Update

Minute 212 refers.

Note – Members are asked to bring their copies of the Executive agendas to the meeting.

9. Human Resources Committee: Minutes - 18 August 2014 (Pages 43 - 46)

Chairman: Councillor G McAndrew

10. Development Management Committee: Minutes - 20 August 2014 (Pages 47 - 66)

Chairman: Councillor Mrs R Cheswright

11. Corporate Business Scrutiny Committee: Minutes - 26 August 2014 (Pages 67 - 78)

Chairman: Councillor G Jones

12. Environment Scrutiny Committee: Minutes - 9 September 2014 (Pages 79 - 88)

Chairman: Councillor M Pope

13. Development Management Committee - 17 September 2014

*Chairman: Councillor Mrs R Cheswright
(to follow)*

14. Community Scrutiny Committee: Minutes - 23 September 2014

*Chairman: Councillor Mrs D Hollebon
(to follow)*

15. Audit Committee: Minutes - 24 September 2014

*Chairman: Councillor J Ranger
(to follow)*

16. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting is asked to focus only on those actively participating, but please also be aware that you may be filmed whilst attending a council meeting and that attendance at the meeting signifies your agreement to this.